

# A&GEL INSIDER: ISSUE 3

## New Timeline App • New Multi-Step Prompt App

19 March 2026

A&GEL DEVELOPMENT TEAM



Dear Preview Users

### A&GEL Insider Issue 3 – New Timeline & Multi-Step Prompt Apps

We are pleased to share some recent updates to A&GEL. **At a glance** –

- **Email files (.msg) can now be uploaded** onto A&GEL in your Files to be used with Chat or any of the specialised modes.
- **Scribe has been updated** to allow for live editing and audio playbacks and now autosaves the audio at one minute intervals.
- A new mode (**Multi-Step Prompt**) has been introduced under Specialised Apps to break down complex legal workflows into a series of smaller steps.
- Substantial **revamp of Timeline** to better chart out timelines across multiple documents, and to extract 'smart' chronologies.

#### 1. Ability to upload Email files (.msg)

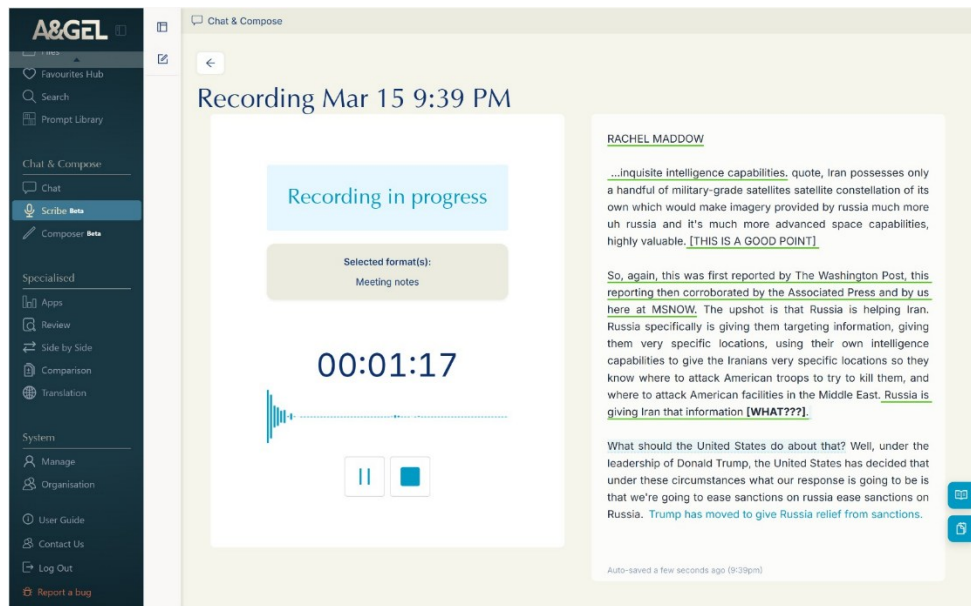
##### What's New – Updates and Improvements

- **Uploading and reading of emails and attachments:** A&GEL users can now upload entire email files (.msg) onto A&GEL in your Files to be used with Chat or any of the specialised modes. A&GEL will be able to read all contents of the uploaded emails including attachments.
- **Work with pre-existing prompts:** Once the email is uploaded, you can ask A&GEL to “summarise the email” or “summarise the documents attached in the email” or try any of the other prompts in our prompt library.

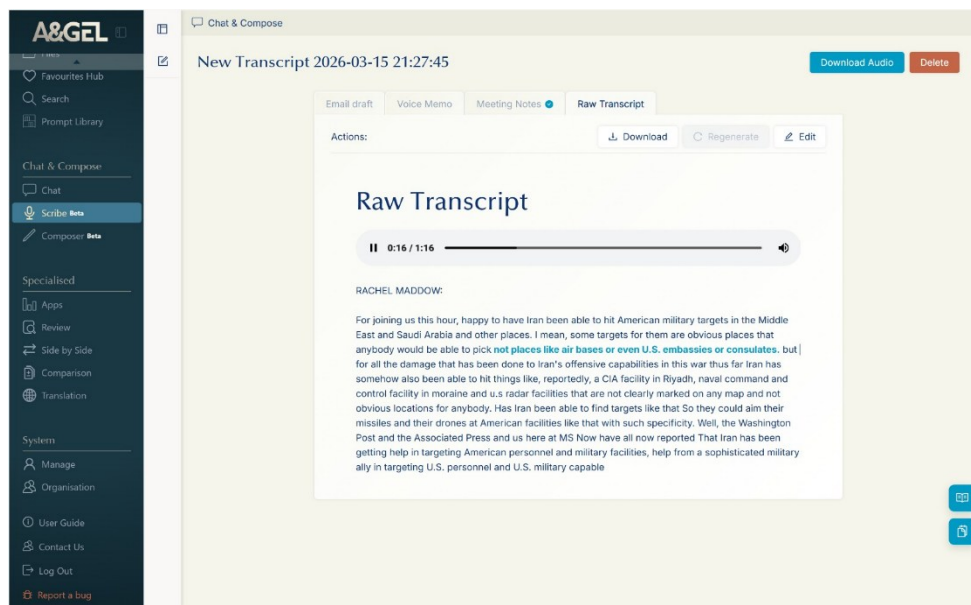
#### 2. Scribe

##### What's New – Updates and Improvements

- **Live editing:** The new and improved version of Scribe allows the user to edit the transcript. The edited portion will be underlined for ease of reference (see screenshot below).



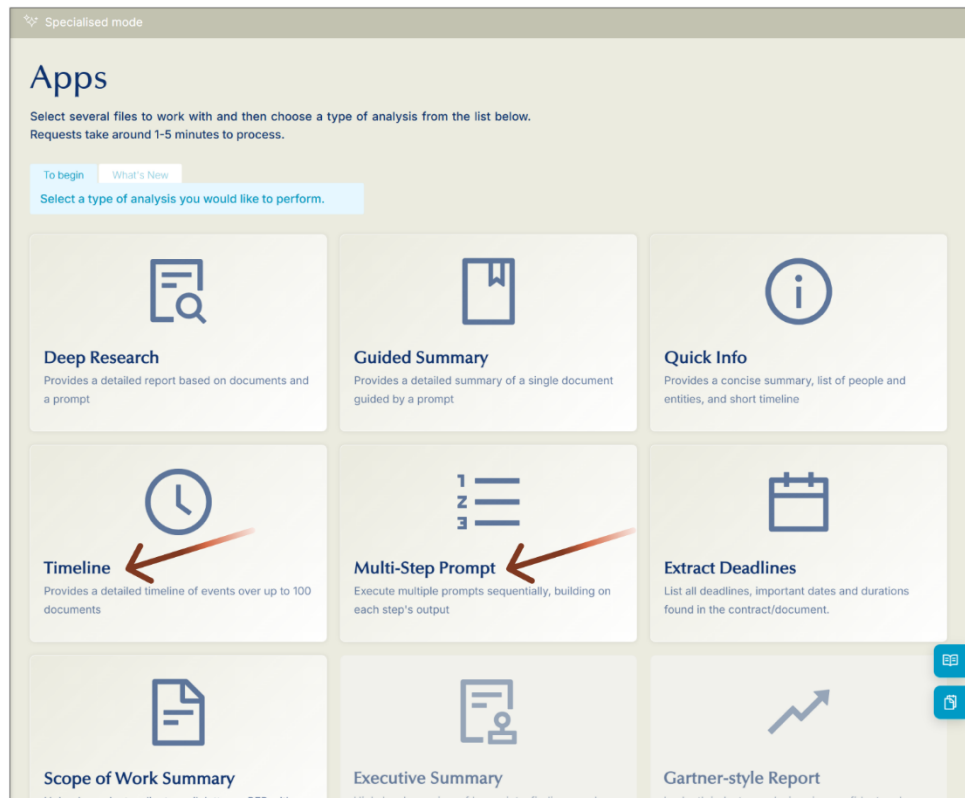
- **Audio Playback:** Scribe now also allows user to play back the specific part of the audio recording. After the transcription is completed and saved, open the raw transcript and **click on the corresponding part of the raw transcript** to listen to the audio recording from that selected segment.



### 3. Multi-Step Prompt

#### New app under Specialised Apps

- The new app (Multi-Step Prompt) can be found under Specialised Apps, see screenshot below.



## New Mode – Multi-Step Prompt

- While single-shot prompts are efficient for simple queries, complex legal tasks require a structured, iterative approach to ensure precision and minimize hallucination. A&GEL supports Multi-step Prompting, allowing users to deconstruct intricate legal problems into a sequence of targeted interactions. This is our favourite mode for carrying out moderate-to-complex actions and analysis on documents.
- **Breaking down complex workflows into a series of small steps:** Instead of requesting a final deliverable in one go, you may use multi-step prompting to break the task into logical phases. For example:

### Corporate Use case (user to expand with detailed prompts and context):

**Step 1** – Summarise what each party is obligated to do.

**Step 2** – With the summary in mind, flag any one-sided or unusual clauses.

**Step 3** – With respect to the flagged clauses, redline the top 5 changes I should push for if I represent [party].

### Litigation Use case (user to expand with detailed prompts and context):

**Step 1** – Based on Statement of Claim [attached], draft a first set of interrogatories.

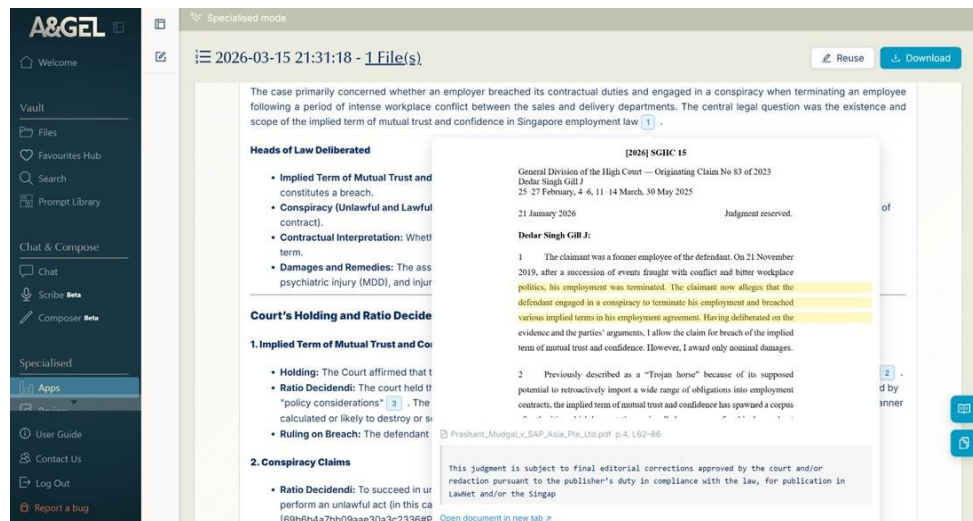
**Step 2** – Having completed Step 1, draft corresponding document requests.

**Step 3** – As a final step, identify the top 5 custodians likely to have responsive documents and explain why.

**Only got one prompt? No problem, this App is excellent with one Prompt:** Even if you have only one step, this App is highly recommended for complex single prompts which you need carried out on a document (as opposed to using Chat mode).

### See references in a new light

- This new mode (Multi-Step Prompt) shows references in a very new way which we hope to make standard across all features. References (i.e., the boxed numbered elements) incorporate a document viewer with relevant parts highlighted, see image below.



## 4. Timeline

### Highlights from Timeline's substantial revamp:

- **Combining timelines across multiple documents:** The updated Timeline app extracts timelines from each individual document selected / uploaded and combines the various timelines into a single timeline. This is particularly useful when you have multiple large documents e.g., affidavits, pleadings, submissions, with multiple timelines in each document.
- **View the source document:** You may view the source document directly from the Timeline app itself by clicking on the reference at the end of the sentence (see screenshot below). A&GEL should have highlighted the relevant line from which the event was extracted.

🕒 Statement of Claim and Defence Timeline - [5 File\(s\)](#)

Overall [Statement\\_of\\_Claim.p...](#) [Defence\\_-\\_Lim\\_Huey\\_C...](#) [Defence\\_-\\_OK\\_Lim.pdf](#) [Defence\\_-\\_UTSS.pdf](#) [Defence\\_-\\_Lim\\_Chee\\_M...](#)

- 31 Dec 2000 ○ Natixis and HLT start having a long-standing banking relationship around the year 2000. 1
- 11 Oct 2005 ○ The Master Assignment Agreement is executed by the parties. 1 ←
- 20 Dec 2006 ○ Natixis and H
- 8 Jan 2008 ○ The First Sup
- 9 Mar 2009 ○ The Second S

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(1) The Master Assignment Agreement dated 11 October 2005 (the "Master Assignment Agreement"); and

- **Examine the timeline of each document:** You can view and check the timeline extracted from each individual document as well, by clicking or scrolling through the tabs (see screenshot below).

Statement of Claim and Defence Timeline - [5 File\(s\)](#)

Overall [Statement\\_of\\_Claim.p...](#) [Defence\\_-\\_Lim\\_Huey\\_C...](#) [Defence\\_-\\_OK\\_Lim.pdf](#) [Defence\\_-\\_UTSS.pdf](#)

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- **Smart Timeline that can focus on your specific requirements:** You can also tailor the Timeline app to focus on and extract additional information on topics of interest i.e., issue tagging. After you choose the documents in the Timeline app, click on “Extend Prompt”, where you will be brought to the page to key in prompts to extract additional information e.g., event description, source document, entities / individuals involved or supporting paragraphs. There are several saved configurations for you to try under the “Load saved config” drop down menu in the **Extend Prompt** tab.

## Timeline

Provides a detailed timeline of events over up to 100 documents.

Provide details **Extend Prompt**

**Add custom fields to extract for each event**  
 Define additional columns you want to see in the timeline. For each field, provide a key (column header) and a description of what information to extract.

Basic\_Litigation (shared) ▼ Save Config

Event Description	A detailed, thorough description of the event or fact associated with that date
Source Document	The exact name of the document where this date appears.
Entities/Individuals	A list of all parties, companies, or people mentioned in relation to this specific date/event.

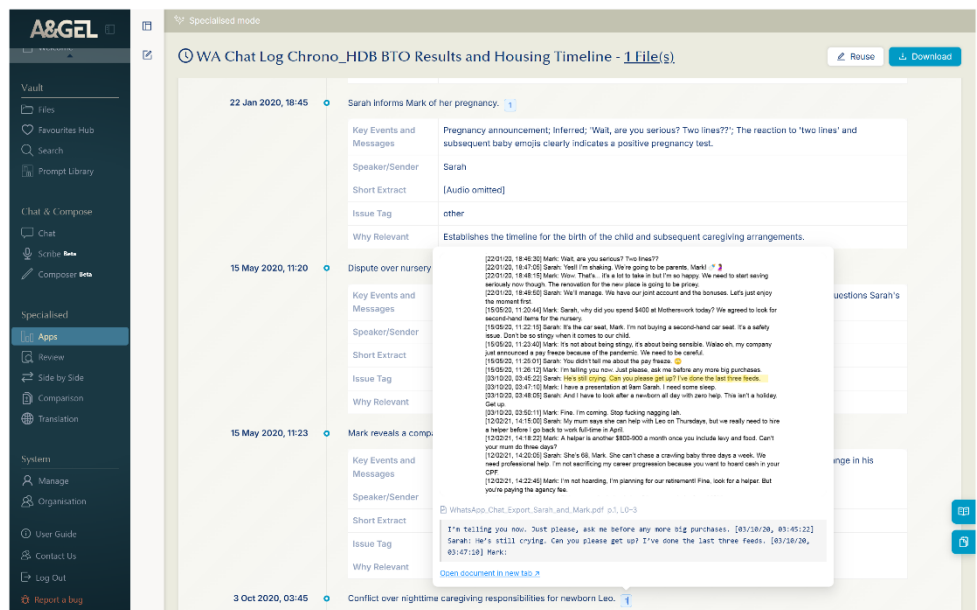
+ Add Field Add from Library

Run App

- The added fields will appear below each event with the relevant information extracted.



- **Common use case (messages):** The Timeline app can also be applied to chat logs or screenshots of messages e.g., WhatsApp and WeChat, to generate a chronology based on the chat logs.



## 5. FAQs & Example Use Cases

- For those of you just starting to explore A&GEL, to help you get started, the following resources are available in the **A&GEL Documentation & FAQ** folder (under Public):
  - A set of **FAQs**;
  - A **Demo of Use Cases for A&GEL's features**;
  - A brief **Usage Guide**; and

- **A&GEL Insider issues** (episodic how-to writeups to help users of A&GEL with the fundamentals of using A&GEL).

As always, if you encounter any issues, please use the **Report a Bug** or **Contact Us** buttons on the left bar – it'll be sufficient if you can provide the following 3 details:

- **Timestamp** (e.g. “a chat I started at 4:31PM today”)
- **Feature in issue** (e.g. “tried uploading a file in Analysis – Deep Research, it did not load”)
- **Brief Description or screenshots**

Cheers,

**A&GEL Development Team**